

# Graphic Design - Traffic Coordinator

Rail Projects Victoria • Melbourne VIC 3004

 Base pay  
\$0 - \$0

 Work type  
Full Time

 Contract type  
Permanent

## Perks

TRAINING

WORK - LIFE BALANCE

## Full job description

### About this Opportunity

RPV, MTIA is seeking to engage a Graphic Design - Traffic Coordinator to be responsible for the orderly and considered allocation and distribution of Graphic Design job requests coming through the Studio. This role will provide a centralised and coordinated approach to the Graphic Design Studio operations as well as be responsible for various administrative functions to support the team. The successful candidate in this role will have strong attention to detail and the ability to prioritise the workload to ensure duties are accurately completed in a timely manner.

### About you

You will be a highly focused and driven person who is passionate about contributing to the delivery of public infrastructure, working within a high-performing project team to drive exceptional outcomes. You will have significant experience in graphic design or related environments with experience working within large projects. You will enjoy a fast paced, performance focused workplace where you will have the opportunity to work autonomously and develop your career.

If you are looking to step up in your career, this might be just the right opportunity for you!

### What can we offer you?

- An emphasis on work / life balance

## Job details

 Date posted  
**17 Jun 2021**

 Expired On  
**02 Jul 2021**

 Category  
**Editorial, Media & Creative Arts**

 Occupation  
**Graphic Design**

 Base pay  
**\$0 - \$0**

 Contract type  
**Permanent**

 Work type  
**Full Time**

 Job mode  
**Standard/Business hours**

Work Authorisation  
 **AUSTRALIAN CITIZEN / PERMANENT RESIDENT**

- High-performing team environment
- Equal opportunity employer
- Personal & Professional development opportunities
- Committed to safety & wellbeing
- Training & development opportunities

### **How to apply**

In your application for this role please include a Cover Letter, CV and response to the Key Selection Criteria outlined in the position description. We want to know why you want to work at RPV, why you are interested in the role, and, considering your responses to the Key Selection Criteria as a whole, how your skills, knowledge, experience and qualifications are applicable to the role.

For a confidential discussion, please contact Becky Fry - Senior HR Advisor on (03) 9655 6086.

**Applications close 11:59pm – Tuesday 1 July 2021.**