

## Accountant

Target Business Services • Homebush NSW 2140

 **Not provided**

 **Work type**  
Full Time

 **Contract type**  
Permanent

### Job details

 **Date posted**  
23 Jun 2021

 **Expired On**  
23 Jul 2021

 **Category**  
Accounting

 **Occupation**  
Accountant

 **Base pay**  
Not provided

 **Contract type**  
Permanent

 **Work type**  
Full Time

 **Job mode**  
Standard/Business hours

 **Career level**  
GRADUATE

 **Desired education level**  
BACHELOR'S DEGREE

 **Work Authorisation**  
AUSTRALIAN CITIZEN /  
PERMANENT RESIDENT

### Perks

FRESH FRUIT

### Skills

SELF MOTIVATED

MICROSOFT OFFICE

INVENTORY

FINANCIAL MANAGEMENT

FINANCIAL STATEMENTS

INTERNAL CONTROLS

OPERATIONS

PAYROLL TAX

TAX RETURNS

TAXATION

TRADING

VERY ORGANIZED

### Full job description

#### Target Business Services

**Location: Shed 25-27 Sydney Market Flemington NSW 2140**

**Salary: \$ 70,000 Plus 9.5% Superannuation**

Our client, Anthony Lahood Investments Pty Ltd trading as Uncle Tony's Fruit Barn, is Sydney's leading wholesaler of top quality fresh Fruit and Vegetables. The client buys the fruit and vegetables from the grower and other suppliers

and sale to the clients mainly Hospitals, Race courses, Nursing homes, Clubs and Restaurants.

The client is looking to fill a full time position for a skilled and experienced Accountant. As a crucial member of the Management team, primarily you will be responsible for all aspects of the accounting functions for wholesale business unit. You will be involved with the full Accounting cycle, from initial transaction to reporting and statutory filing. If you are a reliable, self-motivated, highly organized person with a positive attitude then this role is for you.

The role involves assisting the top management in all accounting and financial areas of the business. Regular liaison with key stakeholders of the business is an important function of the role. Your direct input with continuous assessment of operational needs across the enterprise and participation in strategic development and direction of the business is essential.

You must hold a Bachelor's degree in Accounting. 2 years previous experience as Accountant is must.

- Manage and close the month end process, quarterly and annual (P&L, BS), accurately and in line with deadlines
- Prepare annual budgets in liaison with key stake holders.
- Report monthly on budget to actuals
- Follow sales entries, results and reconcile proceeds
- Preparation of company and Individual income tax returns
- Preparation of financial statements
- Preparation of Payroll Tax, PAYG, BAS returns and FBT returns
- Assist in the formulation of budgetary and accounting policies
- Examine operating costs and the income and expenditure
- Provide assurance about the accuracy of information contained in financial reports
- Provide financial and taxation advice on business structures, plans and operations
- Liaise with tax advisors
- Create, install and monitor internal controls and procedures
- Assist with preparation of monthly financial management reports for senior management
- Analyze revenue and expenditure against budget
- Coordinate with business & operation regular physical inventory count and physical fixed asset count
- Responsible for preparation and coordination of the audit process

### **Candidate**

The successful candidate will be a motivated Accountant with minimum 2 years' experience.

You will need to possess the following skills and personal attributes:

- A mature personality with good interpersonal skills, ability to organise

work, setting priorities and meeting reporting/statutory deadlines

- Strong verbal and written communication skills
- Exceptional analytical skills
- Strong Microsoft Office and Accounting Software skills, with the ability to pick up other software quickly.
- High standard of professionalism and operate with exceptional integrity and initiative.
- Detail-oriented, methodical and structured
- Ability to manage multiple tasks

### **Remuneration**

The salary offered is \$70k plus 9.5% Superannuation and is market competitive to attract the very best people. Position is available for at least 4 years.

*Applications for this opportunity should be forwarded by email to: [seemaguptafc@gmail.com](mailto:seemaguptafc@gmail.com)*

Please note only short listed candidates will be contacted and your application will be treated as strictly confidential.