


Office /admin Support

Homefront Real Estate • Thornleigh NSW 2120

 **Not provided**

 **Work type**
Casual/Holiday

 **Contract type**
Permanent

Perks

TRAINING

Full job description

We are a busy local real estate agency in Thornleigh looking to hire a support person to assist in the running of the office in property management and sales departments.

This job is flexible and would suit either a uni student looking for extra income and gain experience or someone who wants to do school hours.













Required:

Saturday work is required.
Computer skills
Reliable motor vehicle
Well presented

On the job training will be provided. If interested please contact Bun Habkouk 9484 0555.

Send email to: bun@homefront.com.au

Job details

-  **Date posted**
21 May 2021
-  **Expired On**
20 Jun 2021
-  **Category**
Property & Real Estate
-  **Occupation**
Other
-  **Base pay**
Not provided
-  **Contract type**
Permanent
-  **Work type**
Casual/Holiday
-  **Job mode**
Standard/Business hours
- Career level**
NO EXPERIENCE (NEW TO MARKET)
APPRENTICE
UNDERGRADUATE
JUNIOR (SOME EXPERIENCE)
-  **Industry**
REAL ESTATE
-  **Sector**
PRIVATE BUSINESS
- Desired education level**
YEAR 11 & UNDER
YEAR 12 OR EQUIVALENT
VOCATIONAL OR CERTIFICATES
DIPLOMA OR ASSOCIATE'S DEGREE
-  **Work Authorisation**
AUSTRALIAN CITIZEN / PERMANENT RESIDENT
-  **Company size**
1 to 10