

Bookkeeper

Wood Recruitment • All Perth WA



Base pay

\$60,000 - \$70,000



Work type

Full Time



Contract type

Not provided

Job details



Date posted

19 Oct 2021



Expired On

18 Dec 2021



Category

Accounting



Occupation

Bookkeeper



Base pay

\$60,000 - \$70,000



Work type

Full Time



Job mode

Permanent

Full job description

Located South of the river, our client is a hydraulic attachment expert providing solutions to their customers that suit the particular and ever-changing demands in the construction and mining industries. They are now looking for a bookkeeper who can work on a Permanent Part-time basis.

What you'll be doing:

- Accounts Payable
- Bank reconciliations
- Payroll (fortnightly)
- Inventory receipts
- Matching to orders
- Supplier bills

What you'll need:

- Minimum 3 years' experience in a similar role
- Experience on Netsuite is preferred
- Excellent Microsoft Excel skills
- High attention to detail
- Excellent written and verbal communication skills

What's in it for you:

- Flexible working hours
- Parking provided
- Good salary package
- Permanent role

How to apply:

To complete your application for this position please click on the "APPLY" button below. Online applications are preferred however for a confidential enquiry please call 08 9221 8122.