

Senior Management Accountant

Michael Page International (Australia) Pty Ltd • Parramatta NSW 2123



Base pay

\$110,000 - \$130,000



Work type

Full Time



Contract type

Not provided

Job details



Date posted

22 Jul 2021



Expired On

23 Jan 2022



Category

Accounting



Occupation

Management Accountant



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\$110,000 - \$130,000



Work type

Full Time



Job mode

Permanent

Full job description

About Our Client

Client is a leading Not For Profit in the aged care sector that is passionate about providing care to the elderly and thrive to be the best in the industry.

Job Description

Continuous Improvement

- Design, implement & evaluate quality management and control systems
- Ensure that financial and management accounting service complies with the legal, accounting, company and ethical requirements.
- Ensure all documentation, processes, procedures and systems are effective, simple and standardised.
- Identify, implement and review financial procedures to minimise risk, satisfy legislative requirements and create efficiencies
- Proactively seek feedback from facilities, service providers and other employees
- Contribute to the design, implementation and maintenance of effective internal controls, information management systems, processes and procedures.
- In consultation with the Financial Accounting team, identify areas for improvement. Assist in prioritising issues and their solutions.
- Ensure adherence to all policies and procedures and legislative requirements.

Operations Management

- Provide coordination and support to Finance staff and management in relation to professional aspects of finance and management accounting services, systems, quality control and improvement.
- Ensure the integrity of the data and processes used to produce management reports.
- Assist the finance team as required with the preparation of monthly

financial reporting.

- Review monthly financial statements and reconciliations to ensure accuracy of results.
- Prepare Board & Management reports providing commentary on variances. Ensure financial statements meet reporting deadlines.
- Ongoing financial analysis of results and projects. Recommend corrective action as required.
- Prepare the detailed annual operating and capital budgets including income, costs and cash flow projections.
- Assist in preparation of forecast as required.
- Liaise with external auditors providing the necessary support to ensure timely and accurate completion of audit.
- Assist in preparation of statutory reports as required.
- Undertake projects at the request of the CFO.
- Ensure your actions & processes are compliant with WHS legislation & operate in accordance with established WHS practice & procedures.

Planning & Financial Management

- Advise on management accounting matters with suggested solutions. Bring them to the attention of the CFO.
- Contribute to development, implementation and monitoring of plans, operational policies and procedures, staff meetings, working parties, focus groups etc., for overall best practise management.
- Organise and prioritise own day to day work, work activities according to task urgency, reporting deadlines and as directed by the CFO.
- Contribute to the implementation and monitoring of financial measures that support the company strategic directions.

Internal & External Relationship Management

- Maintain effective networks and relationships with all employees, Auditors and other key stakeholders as required.
- Proactively seek out work in down time to support the team and enhance operational effectiveness.
- Provide leadership, direction and support to finance staff. Provide back up support for team members as required

The Successful Applicant

- Bachelors degree in Accounting or related discipline.
- A minimum of 5 years post qualification accounting experience.
- CA or CPA qualified.
- Advanced system and Excel skills.
- Thorough knowledge of Australian Accounting Standards.
- Proven experience in working with management teams and setting budgets.
- Demonstrated professional level competence in financial management, financial reporting and variance analysis, budgeting and operational

planning, complex reconciliations, time management, industry benchmarking; continuous quality improvement; WH&S and external and community relations.

- Possess a high level of written and oral communication skills.
- Capacity to provide leadership.
- Possess a high level of accuracy and attention to detail.
- Demonstrated knowledge of the Health and/or Aged Care sectors including legislative standards and compliance requirements.

What's on Offer

- Opportunity to be part of a high performing finance team in a senior role
- Above market rate salary package
- Convenient Western Sydney location
- Parking on site available