

Accountant


Berrimah NT 0828

 *Not provided*

 Work type
Full Time

 Contract type
Permanent

Job details

 Date posted
23 Jun 2021

 Expired On
23 Jul 2021

 Category
Accounting

 Occupation
Accounts Clerk/Officer

 Base pay
Not provided

 Contract type
Permanent

 Work type
Full Time

 Job mode
Standard/Business hours

 Industry
CONSTRUCTION

 Sector
PRIVATE BUSINESS

 Work Authorisation
AUSTRALIAN CITIZEN / PERMANENT RESIDENT

 Company size
51 to 200

Licenses & certifications

CPA

Skills

PAYROLL

STRONG COMMUNICATION SKILLS

MICROSOFT OUTLOOK

ACCOUNTING SYSTEMS

PAYROLL TAX

RECONCILIATION

RECONCILING

TAX RETURNS

CPA

Full job description

Job description

Position: Accountant

Employer (Sponsor) Akron Group NT

The Akron Group NT is a rapidly growing, innovative, market leading company in the government asset maintenance and infrastructure sector in the Northern Territory. We are currently seeking an experienced, pro-active Accountant to join our enthusiastic team.

Duties:

- Accounts Payable and Receivable duties

- Processing Payroll in a fortnightly basis including payroll tax, PAYG, superannuation, leave provisions, reconciling and reporting
- Maintaining accurate data in the accounting systems (MYOB & Aroflo)
- Month end reconciliations including bank, credit cards and purchases with all supporting information
- Assist with lodgement of all GST, Payroll Tax and Income tax returns
- Assist with preparing cash flow, budgets and forecasts for the business
- Managing Inter-company transactions
- Assisting with the Fixed Asset Register
- Preparing ad-hoc reports to assist management decision-making and operational efficiency.
- Other duties as required.

Qualifications

- CPA/CA qualified or studying towards qualification
- Australian university degree in accounting
- Strong MYOB skills, with 2+ experience in this role
- Must be professional, confident and ambitious with the ability to use initiative to get the job done quickly whilst maintain a high standard
- Strong team-work ability
- Strong communication skills
- Excellent MS Office skills, in particular Excel and Outlook
- Hands on experience in using Aroflo
- Experience in managing multiple priorities and administrative coordination

Be part of a company who consistently pushes the boundaries and knows no limits. We're looking for the best talent to be part of our journey.

Indigenous Applicants Encouraged To Apply