

# Finance Business Process Analyst: \$110k Super; 6 month FTC

REO Group • Macquarie Park NSW 2113

 Base pay  
\$0 - \$0

 Work type  
Full Time

 Contract type  
Contract

## Licenses & certifications

CPA

## Skills

MICROSOFT EXCEL

SAP

CONTINUOUS IMPROVEMENT

ERP

FINANCIAL STATEMENTS

INTERNAL CONTROLS

RECONCILIATION

VARIANCE ANALYSIS

CPA

## Full job description

**Location:** Macquarie Park

**Salary package:** \$110k + 15.4% Super

**Role highlights:** Working with multiple business units including the FP&A team to deliver financial information, and provide detailed processes and financial clarity to the wider organisation.

### Role Overview

As the Finance Business Process Analyst, you will be reporting to the Financial Accounting Manager, and working closely with the Financial Controller. You will be responsible for the completion of processes associated with month end, quarter end and annual reporting of financial information. You will also be

## Job details

 Date posted  
**17 Jun 2021**

 Expired On  
**16 Jul 2021**

 Category  
**Accounting**

 Occupation  
**Accountant**

 Base pay  
**\$0 - \$0**

 Contract type  
**Contract**

 Work type  
**Full Time**

 Job mode  
**Standard/Business hours**

 Work Authorisation  
**AUSTRALIAN CITIZEN / PERMANENT RESIDENT**

pivotal in the maintenance and development of internal control processes. You will also have the opportunity to work on multiple projects, the next upcoming project is a new ERP system implementation - do you thrive on process and continuous improvement, and enjoy the world of innovative technology? This could be the company for you.

### **Responsibilities**

- Ensure compliance with tax and financial accounting standards
- Review, collation of data and development of internal controls and policies
- Recommend process improvements and if approved implement accordingly with the focus on; Month end, accounting for return to supplier, month end accruals and Purchase Order accruals.
- Compile/maintain process documents including process maps and policies for key Finance processes, keep them updated and relevant and align them with the new system.
- Implement internal control reviews (when required), arrange to obtain inputs from stakeholders, identify gaps and recommend changes.
- Assist with the external audit process, and assist in the preparation of annual financial statements
- Timely and accurate completion of the month end process, and financial reporting with variance analysis and high-level commentary
- Preparation of reporting packs, management reports, and yearly results to external bodies
- Compile and prepare FBT information, ensuring amounts are calculated and accounted for on a monthly basis ready for year-end reconciliation and processing
- Assist with project work on a needs basis (i.e. ERP system implementation)

### **Candidate Profile**

- You are degree qualified Accountant, with a CA/ CPA qualification.
- Technically sound, with a working knowledge of Australian Accounting Standards
- Proven capability in writing and streamlining financial process and internal control frameworks
- You will have intermediate MS Excel skills and large ERP experience (Oracle, Microsoft Dynamics or SAP)
- You will possess confident, engaging, and compelling communication skills
- Experience within the technology or health sector highly advantageous

### **The Company, Culture & Benefits**

This health services based company leads the way with innovation and has an inherent culture of performance and internal promotion. This role has become available due to an internal move. This is an excellent opportunity for an experienced Financial Accountant with a strong technical foundation and

reporting background to join this medical tech based organisation.

**Apply**

If this sounds like you, please send your resume by clicking the "apply" link below. The reference number for this role is NGSFA5790. Please allow for 3 - 5 working days for us to process all the applications. All applicants will receive feedback from us, either via email or a telephone call.