

Senior Property Officer

Hays Property • Sydney CBD NSW



Base pay

\$500 - \$620 / day



Work type

Full Time



Contract type

Permanent

Skills

MICROSOFT WORD

Full job description

We have a new opportunity for a Senior Property Officer to join one of our NSW Government client on a 12 month initial contract in Sydney CBD. The role will sit within the lease and licenses team and involve the following:

Responsibilities:

- Negotiating leases and licences of privately owned land
- Managing requests for easement and other changes to title.
- Able to read and understand leases, licences, easements
- Investigating complex issues and recommending appropriate solutions.
- Capable of drafting concise and appropriate briefing notes seeking approval of recommended actions.
- Instructing Legal regarding required advice, contracts etc.
- Providing desktop market estimates and instructing Valuers.
- Understanding NSW Government policies and directions relating to real estate transactions.
- Able to take ownership of matters with minimal instruction.

Qualifications and Essentials:

- Degree level qualification in a related field
- At least 1-2 years experience in leasing and interpreting complex leases
- Available at a 4 weeks notice

Remuneration for the role is \$620/per day and the work is full-time 40 hrs/ per week. You will be requested to work from an office for this role.

To apply, please client on "apply now" or send a WORD CV to stella.anton@hays.com.au. Applications close 24/03/21

Job details



Date posted

20 Mar 2021



Expiring date

20 Mar 2022



Category

Property & Real Estate



Occupation

Property & Asset Management



Base pay

\$500 - \$620 /day



Contract type

Permanent



Work type

Full Time



Job mode

Standard hours



Career level

EXPERIENCED NON-MANAGER



Work Authorisation

AUSTRALIAN CITIZEN / PERMANENT RESIDENT

LHS 297508 #2453898